

Dear Students & Parents,

Salaam. Greetings from the High School Principal !



School, Students, Parents & Community together shapes the world.

Let me share the most important updates for the upcoming week:

الترجمة: لغرض الترجمة يرجى استخدام هذا الرابط : <https://translate.google.com/>

WEEKLY AGENDA FOR THE WEEK BEGINNING 19-23 October 2025: [CLICK](#)

NOTES:

1. Article from Mr Hasan, HS Boys Counselor : [CLICK](#)
2. Formative assessments Grading Breakdown, **Revised** Date blocks and Weightage for the full academic year : Grades 9 to 12 (MS & ESU) : [CLICK](#)
3. **Q 1 Test (core subjects) Calendar for Grades 9-10 (19 - 23 OCT):**
[Grade 9](#) [Grade 10](#)
4. **Q 1 Test (core subjects) Calendar for Grades 11-12 (19 - 23 OCT):**
[Grade 11](#) [Grade 12](#)
5. Please note that **ESU subjects quiz & test dates** along with topics will be directly posted in the google classroom by respective subject teachers.

6. **Attendance:** Kindly note that students should register with their homeroom teachers before 7: 25 AM or else, the parent will be notified of the homeroom lateness/absence; Similarly, if the student is not reaching the subject lesson within 5 minutes of the scheduled timing, the parent will be notified of the subject lateness/absence. This step is initiated by the school as part of the non-negotiable Safeguarding measures and also to ensure the students are fully focussing on earning knowledge.
7. **Make up :** Please note that Make up is not allowed during the school days inclusive of days wherein activities are scheduled. Kindly orient your wards.
8. **Dismissal Time:** Kindly support us to ensure that during dismissal time, girls are picked only through Gate 6 and boys through Gate 3 unless they have siblings to be picked. **Gate 1 is not the designated gate** for the Highschoolers. Students assembling at Gate 1, with the excuse that their parents have instructed them to be there, is negatively affecting our segregation policies. Please do the needful.
9. **Uniform** - Please note that the grace period allocated for all students to collect their uniforms got over and so you will be informed in case of a uniform violation. Please ensure your wards are wearing the complete uniform as proud students of HIS.

UPCOMING ACTIVITIES

1. **Morning assemblies** on Mondays (HS Boys) & Wednesdays (HS Girls) at the gym. Timing : 7: 10 - 7:30 AM. Kindly ensure the students are dropped on time so they can get all updates during the assembly.
2. **HISMUN:** selection of students to the core committee is in process.
3. UNIVERSITY PLANNING HANDBOOK [CLICK](#) - Kindly use this handbook to support our students to decide on the colleges & courses that they would like to pursue.
4. INJAZ Workshop for **Grade 11 & 12 IB Students on Thursday 23rd October** during period 6.

PAST ACTIVITIES

1. **IELTS** Mock Test was held today, October 16 for the grade 11 students so our they can score better in the actual IELTS test
2. Our students attended Injaz - Kick Off workshop of the Company Program.
3. Career fair for the grade 12 students got over and it could support the students to choose a right college & course
4. SAT mock test got over on 8 oct and it could help the SAT aspirants to have an idea of how the actual test would be.

5. Boys and girls presented quality assemblies wherein they showcased their knowledge about UNESCO Themes

DOCUMENTS FOR REFERENCE

1. School Calendar 2025-26: [CLICK](#)
2. Bell Timings: [CLICK](#)
3. Class Timetables: [CLICK](#)
4. Presentations that were shared during the Online orientation on 28 Aug : IB, IELTS, Career Programs : [CLICK](#)

COMMUNICATION PROCESS

- Kindly make sure you are contacting the teachers or supervisors **ONLY VIA EMAIL** in case of clarification or query.

Principal - HS: Ms Sajitha
PA: Ms Mahreen

Email: sajitha@hawarschool.com Ext: 6031
Email: mahreen@hawarschool.com Ext 6020

Supervisors:

High school Boys: Mr Raed Inayah
High school Girls : Ms Seham Shaker

Email : raed@hawarschool.com Ext: 6027
Email : seham@hawarschool.com Ext: 6037

Counselors:

High school Boys : Mr Hassan Saad
High school girls: Ms Abrar

Email: hassansaad@hawarschool.com
Email: abrar@hawarschool.com

ESU:

Head of ESU: Ms Maryam Al Banna

Email: esu@hawarschool.com (6008)

If you need any assistance regarding the school G-Mail account OR Digital Campus, please contact Mr. Altaf: altaf@hawarschool.com

Any query regarding school fees, kindly contact the school accounts office:
nawal@hawarschool.com

**Thanks once again for your valuable support & cooperation,Regards,
Stay Safe & Good Luck!**

**Ms Sajitha Satheesh, High School Principal,
EMail : sajitha@hawarschool.com, Phone: 13 666 555 (6031)**